

Student Withdrawal, Transfer and Fee Adjustment Policy

Redbird Flight Training Academy Pvt. Ltd.

1. Applicability

This Policy shall apply only in cases where a student voluntarily:

- Withdraws from the training programme before completion; or
- Seeks transfer to another Flight Training Organization (FTO); or
- Otherwise discontinues training prior to completion of the enrolled course.

2. Calculation of Fee Utilization

Upon receipt of a withdrawal or transfer request, the Academy shall calculate the value of training and services utilized by the student up to the effective date of discontinuation.

The utilized amount may include, but shall not be limited to:

- Registration and Admission Charges
- Student Pilot License (SPL) and associated processing charges
- Ground Training
- Flying Training based on actual flying hours completed
- Simulator Training, where applicable
- Multi-Engine Training, where applicable
- Documentation, administrative and other services provided by the Academy

The utilization shall be determined on the basis of the Academy's approved fee structure and official training records.

3. Statement of Utilization

The Academy shall provide, upon request, a statement reflecting:

- Total amount paid by the student;
- Value of training and services utilized; and
- Balance amount, if any, remaining after such adjustment.
- All calculations shall be based on the Academy's official records.

4. Balance Amount

Any balance amount determined after adjustment of the utilized training and services shall remain credited to the student's account. Such balance may be utilized towards future training or other services offered by the Academy, subject to the Academy's prevailing policies and approvals.

5. Validity of Balance Amount

Any balance amount available in the student's account shall remain valid for utilization only for such period as may be prescribed by the Academy from time to time.

The Academy reserves the sole right to determine, extend, restrict, modify, or discontinue the validity period of any such balance.

Any balance remaining unutilized after the expiry of the prescribed validity period may lapse and shall not be available for further utilization unless otherwise approved by the Academy.

The calculation of utilized amounts and any balance available shall be governed by this Policy.

6. Final Determination

All calculations relating to fee utilization, flying hours, training records, balance amounts, and adjustments shall be based on the Academy's official records, which shall be final and binding for the purpose of this Policy.

7. Right to Amend

The Academy reserves the right to amend, modify, interpret, or withdraw this Policy at any time without prior notice.

The decision of the Academy's Management shall be final in all matters relating to the interpretation and implementation of this Policy.

Redbird Flight Training Academy Pvt. Ltd.